

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

April 24, 2011

PRESENT

C.W. Colladay
P. Rodriguez
G. Destache
O. Garrett

ABSENT

J. Deleo

GUESTS

STAFF

J. Pape
M. McCullough
A. Harnden
N. Harper
K. Caldwell
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the March 22, 2011 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes with a change to Item No. 19. A. 1 Leroy Sewer Lift Station - that it was an Engineering/Finance committee meeting. Director Garrett seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Destache moved to approve the financial report and to authorize payment of the March 22 – April 26, 2011 invoices. Director Garrett seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Lien update.

ACTION: Note and file.

7. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update.

8. Sycamore Creek Development.

a. Project Update – None.

b. 1748 houses to be built. 1112 houses occupied to date. 64% complete.

c. Richmond America – Whisper Ridge 6 lots remaining with 1 house in inventory.

d. Meritage Homes – 67 lots, 2 models, 5 homes built, 2 occupied, 4 under construction, 6 additional lots released by County.

9. CFD No. 1 Sycamore Creek Recycled Water System.

a. Update on progress.

10. Retreat Development – Ryland Homes.

a. Retreat recycled water conversion update.

b. 517 houses to be built. 442 houses occupied to date. 85% complete.

c. Ryland Homes 77 lots priced between \$474-555K, 26 lots released by County, 19 sold, 12 complete with 11 occupied and 1 in inventory.

11. Ranpac “Toscana” Project.

a. Project Update – Sam Yoo reported via email that they have had a few people interested in the project, both as partners and as potential buyers however they have yet to see if their offers make sense for them at this time. The market is still very soft and prices continue to decline.

b. 1443 estimated houses to be built.

12. Re-alignment of Temescal Canyon Road.

- a. Project Update – Sam Yoo reported via email the environmental document went out for circulation on April 20th. The street improvement plans are close to 100% with a few outstanding items. We anticipate that construction will start in July. Trans-Pacific Consultants will be submitting the LLWD reclaimed waterline plans for the roadway sometime this week.
- 13. Ridge Properties “Wildrose East Business Park” Project (Tracy Hodge).**
- a. Project Update – LLWD issued a Will Serve letter to Marquee 15.
- 14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 15. Water Utilization Reports.**
ACTION: Note and file.
- The Board directed staff to create a pie chart showing the volume of total water sold with potable vs. non-potable so the Board can set a goal for conversion of potable to non-potable.
- 16. Committee Reports.**
- a. Finance (Director Garrett) – Budget meeting scheduled for May 10th at 8:30 a.m.
 - b. Engineering (Director Rodriguez) – Director Rodriguez reported on the quarterly engineering committee meeting on April 19, 2011.
 - c. Public Relations (Director Deleo) – Allison Harnden reported on the Deleo Building dedication scheduled for Thursday, May 19, 2011. She also reported that Riverside County Waste Management Department will be holding a free composting workshop at our facility on Saturday, June 18, 2011.
- 17. General Manager’s Report.**
- a. General Manager’s Report
ACTION: Note and file.
 - 1. Water Reclamation Facility – Supplemental Environmental Project
ACTION: The Board gave it’s consensus of the proposed supplemental environmental project as presented by staff.
 - b. Operations Report
ACTION: Note and file.
- 18. District Engineer’s Report.**
- a. Status of Projects

ACTION: Note and file.

19. District Counsel’s Report – None.

20. Seminars/Workshops.

21. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of March was distributed to each Director along with the Agenda.

Director Rodriguez left the meeting at this point.

22. Adjournment.

There being no further business, the April 26, 2011 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:23 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____